

THE HOOVER MEDAL BOARD OF AWARD

CONSTITUTION AND BY-LAWS

Approved for Publication

March 21, 1931

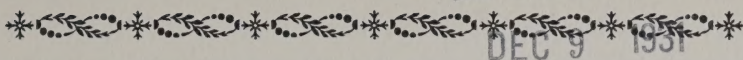
THE LIBRARY OF THE
DEC 9 1931
UNIVERSITY OF ILLINOIS

1931

HOOVER MEDAL BOARD OF AWARD

29 WEST 39TH STREET

NEW YORK



DEC 9 1951

UNIVERSITY OF ILLINOIS.

CONSTITUTION AND BY-LAWS



3 May 32 c.o.t.

OUTSTANDING professional achievements in engineering and the sciences are at present recognized by the award of a number of highly prized medals, some of which were founded many years ago. It was not until 1929 that a foundation was established for a medal to signalize great, unselfish, non-technical services by engineers to their fellow-men. A member of one of America's national societies of engineers then provided that the engineering profession should definitely recognize outstanding civic or humanitarian service by a member of the profession.

The services rendered from the very beginning of the World War to the reestablishment of the injured nations by Herbert Hoover and a group of engineer associates, with superlative altruism, ability, and devotion, supplied specific inspiration. Hence the name of the medal and the selection of Herbert Hoover as its first recipient. The celebration of the Fiftieth Anniversary of The American Society of Mechanical Engineers, marking a half-century of notable scientific, engineering, and humanitarian progress, supplied a suitable occasion for the announcement of the foundation and a fitting background for the first presentation of the medal.

Wars and other catastrophes are the unusual occasions for

services contemplated as deserving of an award of the Hoover Medal. Adjustments of the older orders of business, industry, and society to the innovations of science and engineering that will benefit all the people, will afford more frequent, although perhaps less spectacular, opportunities for service which the national societies of American engineers seek to stimulate and proclaim by awards of the Hoover Medal. The engineer's technical contribution to our present-day comfort and prosperity is by no means the engineer's only gift to civilization. His training in penetrating to the roots of a problem has enabled him to help his fellow-men by methods both modest and unobtrusive, but none the less effective.

To honor engineers whose pre-eminent services have advanced the well-being of mankind and whose talents have been devoted to the development of a richer and more enduring civilization, the Engineering Societies award the Hoover Medal in recognition and appreciation of those principles and ideals of civic obligation and of public service exemplified by the life and work of Herbert Hoover.

STATEMENT OF ORGANIZATION

The Medal and the Certificate

The Hoover Medal is of gold and is accompanied with a certificate setting forth the reason for the award, signed by the Chairman and the Secretary of the Hoover Medal Board of Award. On the reverse of the medal are the name of the medalist, the year of the award, and the words "Awarded by Engineers to a Fellow-Engineer for Distinguished Public Service."

Board of Award

The Board of Award shall consist of twelve members, three to be appointed by the American Society of Civil Engineers, three by the American Institute of Mining and Metallurgical Engineers, three by The American Society of Mechanical Engineers, and three by the American Institute of Electrical Engineers. The term of office shall be six years except that the initial appointments shall be so arranged by each society as to maintain the standard of three members each on the Board while fulfilling the schedule of new appointments as herein set forth. The American Society of Mechanical Engineers and the American Institute of Electrical Engineers shall each appoint one member to the Board each odd-numbered year beginning with 1931; the American Society of Civil Engineers and the American Institute of Mining and Metallurgical Engineers shall each appoint one member each even-numbered year beginning with 1932. Members shall hold office until their successors qualify and shall be eligible for reappointment at the pleasure of each society. Terms shall begin and end at annual meetings. This board shall be known as the Hoover Medal Board of Award.

Custodian of Fund

The fund shall remain in the custody of The American Society of Mechanical Engineers. After the expenditure of approximately \$2,000 for designs of the medal and the certificate and for the preparation of the dies and plates therefor, the residue of the gift of \$15,000 shall be conserved and managed by the Society as a trust fund, known as the Hoover Medal Fund.

It is intended that the Hoover Medal shall be maintained in perpetuity, but should it ever be discontinued for sufficient reason, then the fund may be devoted to such other purpose for the good of mankind as the Council of The American Society of Mechanical Engineers, or its successor, may determine.

Government

By-Laws for the Hoover Medal Board of Award, including Rules of Award for the medal, have been adopted by the Council of The American Society of Mechanical Engineers and may be amended on recommendation of the Board of Award.

BY-LAWS

Members

1. The members of the Hoover Medal Board of Award shall be the twelve men appointed by the Founder Societies as provided in the Statement of Organization. The credentials of each member shall be a letter signed by an officer of the appointing society notifying the member of his appointment. Each member shall deposit his credentials with the Board. Any member may resign by a letter to the society that appointed him. Each vacancy by resignation or other cause shall be filled promptly by the appropriate society for the unexpired portion of the term. Terms are specified in the Statement of Organization.

2. Any member who will be unable to attend a meeting of the Board may, upon his request, secure the appointment of an alternate by such officer, committee, or board of his society as that society may choose.

3. A quorum for the transaction of any and all business shall be seven members, or members and alternates.

Meetings

4. The Board of Award shall meet on the second Friday of October in each year, at the hour stated in the notice, in the offices of The American Society of Mechanical Engineers or in such other place as the Board may select. Meetings may be adjourned to other times and places. Special meetings may be called on due notice by any officer or by three members of the Board, the notice stating the purpose for which the meeting is called. Notices for all meetings shall be dispatched in time to reach the recorded address of each member not less than fifteen days in advance of the day set for the meeting.

Officers

5. The officers of the Board of Award shall be a Chairman and a Vice-Chairman, who shall be members of the Board, and a Secretary, who need not be a member. Each officer shall have the responsibilities and perform the duties customary to his office, and the special responsibilities and duties which the Board may designate. Officers shall be elected at each annual meeting and shall hold office from the close of the meeting at which they are elected until their successors shall have been chosen and shall have qualified.

Expenses

6. The cost of producing, from time to time, the gold medal, the certificate, copies of either or both, and necessary containers, together with the expenses for the suitable pre-

sentation of the medal, and the operating expenses of the Board of Award, shall be defrayed from the income of the Hoover Medal Fund. The Board shall not incur obligations in excess of available income unless specific provision be made therefor. For authorized expenditures, vouchers bearing the approval of two officers of the Board shall be presented for payment to the executive officer of The American Society of Mechanical Engineers.

7. The American Society of Mechanical Engineers, as custodian of the Hoover Medal Fund, is authorized and directed to pay from the income, or from other funds specially provided, all obligations of the Board for which proper vouchers are presented.

Rules of Award

8. The medal shall be awarded to a professional engineer for outstanding civic or humanitarian activities, constituting Distinguished Public Service. There shall be no restriction on account of nationality.

9. By stipulation of the donor the first award was made to the Honorable Herbert Hoover.

10. The medal may be awarded annually, but not oftener.

11. The medal shall not be awarded to any person whose eligibility to the distinction has not been under consideration by the Board of Award for at least one year.

12. On or before the 15th day of April in each year the Secretary shall send to each member of the Board a blank form, requesting him to insert the names of persons who in his opinion would be suitable candidates for the medal which may be awarded one year after the next annual meeting of the Board. This form properly filled out shall be returned to

the Secretary before the 15th day of June of the same year. On or before the 15th day of September following, a list of all names so furnished shall be mailed by the Secretary to each member of the Board.

13. All names so proposed shall be presented to the Board for consideration, at its following annual meeting, as candidates for the award. From the names so presented the Board shall, if possible, at this meeting, select one name to be voted for by letter-ballot preceding the annual meeting of the following year. An affirmative vote of a majority of the members present from the beginning of the discussion of the name, being not less than a quorum, shall be necessary for such selection, and such selection shall otherwise conform to the Rules of Award.

14. The letter-ballot provided for in Rule 13 shall be mailed by the Secretary to each member of the Board on or before the first day of September next preceding the annual meeting at which the canvass of the ballot shall be made. In the event that the candidate voted upon shall not have received the affirmative votes of at least three-fourths of the whole Board, there shall be no award of the medal for that year.

15. All proceedings of the Board shall be considered confidential and shall not be divulged to anyone by any member, alternate, or officer of the Board.

16. The certificate which is to be given with the medal to the successful candidate, shall in addition to the signatures of the Chairman and the Secretary, have engrossed upon it the names of the entire Board as an indication of the representative national character of the award.

17. The Board shall immediately inform the person to

whom an award is made. Upon receipt of his acceptance the Board shall notify each Founder Society of the award, and may also make a public announcement.

18. The medal shall be presented ordinarily at a suitable meeting of one of the Founder Societies, selected by the Board, with such ceremony as may be arranged by the Board and the selected society. Some other occasion may, however, for sufficient reason, be selected by the Board for the presentation of the medal.

19. The Board shall place in its records a brief biography and a photographic portrait of each medalist, approved by him, and may print them for distribution to engineering societies, to libraries, to other organizations, and to individuals if provision be made therefor. In these biographies prominence shall be given to those activities of the medalist and those elements of his character which constituted the basis for the award of the Hoover Medal.

THE LIBRARY OF THE
DEC 9 1931
UNIVERSITY OF ILLINOIS.



3 0112 073250125